



Unity Management

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MOVING OUT CHECKLIST FOR TENANT

- The carpets must all be freshly shampooed by a professional company. Keep your receipt!
- Windows must be CLEAN, free of smudges, fingerprints or heavy build-up. All blinds must be cleaned.
- Walls, window sills, and moldings must be dusted and washed, as needed.
- Toilets must be cleaned (hard water rings will come out with the use of a pumice stone).
- Cabinets and cupboards must be washed inside and out.
- Tubs, tile work and shower doors must be clean and free of build-up.
- All sinks must be cleaned including faucets and handles. A pumice stone can help on hard-water build-up.
- Refrigerator must be clean and defrosted. After cleaning, turn the refrigerator off and prop open doors. Don't forget under the vegetable bins and water pan under the refrigerator.
- The stove/oven just be cleaned. DO NOT use oven cleaners on self-cleaning ovens. Do not forget to clean the drip pans, stove tops, hood and grill. Replacement drip pans for under burners are inexpensive and can be purchased at any local hardware stores if the stains are too severe to remove.
- All cobwebs must be swept from ceilings, walls and baseboards.
- Please remove bugs from light fixtures.
- Sweep and mop all uncarpeted areas.
- Wipe down all shelves in closets and pantries; wipe out all kitchen and bathroom drawers.
- Run dishwasher through a cycle (empty) with some bleach.
- Sweep sidewalks, carports, garage and porch areas.
- All grass must be mowed and trimmed, weeds must be pulled.
- Trash/rubbish must be hauled away.
- All animal droppings must be picked up and disposed of.
- Pool areas, storage sheds etc., must be cleaned and swept.

All utilities must remain on until AFTER the move-out inspection is completed. A \$25 fee will be charged for any additional trips required if property is not cleaned and ready for the inspection.